Foreside
Real Estate Management, Inc

Dear Unit Owner,

To better serve you and process your payments more efficiently, we have added another means for paying your condominium fees. EFT (Electronic Fund Transfer) is a more secure payment method and will save time and money. More and more owners are participation in this direct payment method as it ensures that late fees will not be incurred. Automatic withdrawal cuts back on paper mail, postage expenses and guarantees that payments are received if you are not out of town. The only time you will be required to contact us, is on the occasion that you switch banks of sell your property. If you prefer, you may still receive a paper statement. Just notify us, otherwise we will not send one.

Please fax, email, or mail this completed form. This will enable the automatic withdrawal.

Foreside Management
Attention: Naomi Gardner
P.O. Box 957
Portland, Maine 04104

Fax: 207-879-1770
Email: naomi@foresidemangement.com

AUTHORIZATION FOR AUTOMATIC PAYMENT

I hereby authorize and instruct my financial institution named below to deduct the amount of my monthly condo fee from my checking account/savings account and remit directly to my condominium association (hereinafter called CONDOMINIUM TRUST). Condominium Trust or the management company acting on its behalf will notify the financial institution of the amount to be deduced. This authorization will remain in full force and effect until Condominium Trust or its management company has received written notification from me or its termination.

Name of Financial Institution: _____

Address of Financial Institution: _____

Routing Number: _____ Account Number:_____

Name (Please Print): _____ Phone number: (____) _____

Signature: _____ Date: ___/___/_____

My Condominium Address: _____

Monthly: (Please check one)

__Withdraw Condo Fees Only
__ Withdraw Condo Fees and Assessments
__ Withdraw Condo Fees and all other charges including assessments
__ Withdraw Condo Fees and call me to authorize any additional charges

Withdrawals will take place between the 5th and the 15th of every month. Please make sure there are sufficient funds in your bank account during that time.

Please Specify start month for automatic withdrawal: _____

****PLEASE ATTACH A VOIDED CHECK WITH DOCCUMENT****